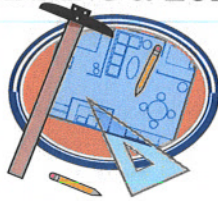


CITY OF WILLIAMS PLANNING & ZONING (P&Z) COMMISSION

**REGULAR MEETING
AUGUST 17, 2023
5:00 P.M.**



**CITY COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

AGENDA

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE PLANNING AND ZONING COMMISSION AND THE GENERAL PUBLIC THAT THE COMMISSION WILL HOLD A MEETING OPEN TO THE PUBLIC **THURSDAY, AUGUST 17, 2023, AT 5:00 P.M.** IN THE CITY COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS ARIZONA.:

I. PROCEDURES

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

_____ Chairman Massey
_____ Vice-Chair Brutvan
_____ Commissioner Glen
_____ Commissioner Hastings

_____ Commissioner Mason
_____ Commissioner Moede
_____ Commissioner Leslie

- D. Adoption of Agenda

- A. Approval of Minutes: June 15, 2023 Minutes

II. CONTINUATION – GENERAL PLAN

- *City Staff will be presenting a preliminary draft with updated maps and information about the General Plan Update and will be sharing comments received from adjoining agencies for the 2023 GENERAL PLAN UPDATE.*

II. STAFF REPORT

III. ADJOURN

Certification of Posting

The undersigned hereby certifies that a copy of this notice was duly posted at Williams City Hall interior board and exterior board in accordance with the statement filed by the City Council with the City Clerk.

Date: _____ Time: _____ By: _____
Sue Bennett, Deputy City Clerk

I. Procedures

A. Call to Order 7:00 PM

Chairman Massey called to meeting order

Tim introduced our newly appointed Commissioner; Larry Leslie

B. Pledge of Allegiance

C. Roll Call

Present: Chairman Massey, Vice-Chair Brutvan, Commissioner Moede, Mason, Leslie. Commissioner Hastings arrived late 7:05pm. Absent: Commissioner Glen

D. Adopt Agenda

Motion: To adopt the agenda as presented.

Approve: Approved.

Moved by: Commissioner Moede Seconded by: Commissioner Brutvan

Motion passed unanimously

E. Approval of Minutes: April 20, 2023

Approve Minutes

Motion: To approve the minutes of April 20, 2023

Approve: Approved.

Moved by: Commissioner Brutvan Seconded by: Commissioner Mason

Motion passed unanimously

CONTINUATION – PUBLIC HEARING – GENERAL PLAN

The Planning and Zoning Commission and City Staff will be presenting maps and information about the Current 2013 General Plan and will solicit information and recommendations from the public pertaining to the planning elements of the General Plan. We will be conducting at least 4 to 5 meetings this year before we finalize the 2023 General Plan.

Tim addressed Commissioners regarding the updated General Plan. This is the final Public Hearing for any inputs from the Community, we will continue to update with any other comments or suggestions from the Commissioners.

Steven Dudley asked if his inputs from the mining section were incorporated into the General Plan. Tim explained that it was addressed, but was using very General wording, we are attempting to be more accurate in the proper wording of the General Plan, since this document will be used for the next 10 years.

Tim also informed the Commissioner's that a housing study has been prepared and he hopes to have this document available for the Commissioners review. The survey was very professional done and did show areas of concern for Williams.

Commissioner Moede went through her findings during her review of the document, such as house cleaning, grammar and basic reading of the document. The Commissioners and staff went through each noted changes and addressed each area. Tim stated that the maps are still ongoing and will also be updated prior to preliminary.

Consideration and Recommendation to Council to move the P&Z Meetings from 7:00pm to 5:00pm.

Chairman Massey asked what prompted this recommendation? Tim stated that in his research, City of Williams is the only city that has P&Z meetings this late in the evening, mostly they are in the 2 or 3 pm hours, also this would eliminate the Commissioners and staff late work hours. Commissioner Hastings was in agreement with the 5pm time slot, but wanted to express that with our community members who work in Flagstaff and want to attend the meetings, this may be difficult for them at 5pm.

*Commissioner Moede Motion to recommend to council to move the P&Z Meetings from 7:00pm to 5:00pm, seconded by Commissioner Brutvan.
Motion passed unanimously*

II. STAFF REPORT –

III. ADJOURN: 8:10 PM

ATTEST

Brad Massey, Chairman

Sue Bennett, Deputy City Clerk